

Medstead Village Hall

Registered Charity Number 272333

Medstead Village Hall Hire Rates (2016)

Standard Rates

Day of Week	Main Hall	Wiltshire Room	Committee Room	Whole Hall
Monday to Midday Friday	£13.00	£9.00	£4.00	£21.00
Midday Friday to Sunday	£17.00	£11.00	£4.00	£27.00
Monday to Thursday	Whole Hall – All day (8:30 – 24:00) £285			
Friday to Sunday	Whole Hall – All day (8:30 – 24:00) - £385			
	NB Whole day charges are inclusive of extra charges eg Licence etc			

Notes

- Rates shown are per hour or part thereof.
- There is a 20% discount on the above rates for Medstead Residents.
- Time booked must include any setting up and clearing up time, as required.
- Hiring of the Main Hall includes by arrangement, use of the patio, stage, projector and/or PA system.
- Hiring of the Main Hall or Wiltshire Room includes shared use of the Kitchen for tea/coffee making.
- There is a £15 additional charge for use of the Hall's alcohol licence, which includes use of the wine cooler and glassware. This charge applies for any consumption of alcohol, whether or not it is sold.
- There is a £25 additional charge for use of the cooking appliances and tableware.
- Room hire includes use of the Hall's WiFi broadband service – password available on request.
- A security deposit may be required.
- Payments can be made by cheque, cash or electronic bank transfer.
- Booking Forms and the Terms & Conditions of Hire can be found on the Hall's website [www.medsteadvillagehall.co.uk] documents page.

Cancellation Charges

In the event that the Hirer cancels the booking, in writing to the Booking Secretary, the following charges will be applied:

- More than 28 days notice: No charge and security deposit will be returned.
- 14 to 28 days notice: 50% of the hire cost.
- Less than 14 days notice: 100% of the hire cost.

Booking Enquiries

Medstead Village Hall Booking Secretary (Felicity)

Email: bookings@medsteadvillagehall.co.uk

Tel. (9am - 9pm): (01420) 563 774